|  |  |  |  |
| --- | --- | --- | --- |
| **KV DBN SHIKAR(BSF)**  **COMMITTEES FOR THE YEAR 2021-22**  **All staff members of the Vidyalaya are requested to note down the committees and plan for the upcoming session accordingly. These committees will be effective from 01.04.2021 whereas admission committee and time table committee will be effective from 04.03.2021.**  **All Incharges of old committees/new committees are requested to handover/takeover the charge on 30.3.21 & 31.03.21 and get countersigned by undersigned immediately.**  **PRINCIPAL** | | | |
| **S.NO.** | **NAME OF COMMITTEE** | **NAME OF I/C & MEMBERS** | **SIGNATURE** |
| 1 | FLAG HOISTING AND RETREATING CEREMONY | 1. SH ASHOK KUMAR(I/C) 2. SH SONU 3. SH SURAJ |  |
| 2 | ACADEMIC AND  ADMINISTRATIVE SUPPORT | 1. SH V.S.SHARMA (I/C) 2. MRS PUSHPALATA 3. SH. KULDEPP KUMAR |  |
| 3 | KV SHAALA DARPAN AND  UBI PORTAL | 1. SMT PURNIMA VERMA(I/C) 2. SH ADESH KUMAR 3. ALL TEACHERS |  |
| 4 | ADMISSION COMMITTEE & ENROLEMENT | 1. MRS PUSHPALATA (I/C) 2. MRS PURNIMA VERMA 3. SH ADESH KUMAR 4. MR AMIT GULIA 5. MS LATA TIWARI |  |
| 5 | PURCHASE COMMITTEE, GEM PORTAL | 1. SH V S SHARMA (I/C) 2. SH ADESH KUMAR 3. SH SUNIL GULERIA |  |
| 6 | DISCIPLINE COMMITTEE | 1. SH ASHOK KUMAR (I/C) 2. SH V S SHARMA 3. KM. LATA TIWARI 4. SH KALYAN SINGH 5. ALL CLASS TEACHERS |  |
| 7 | IMPLEMENTATION OF  STANDARD OPERATING PROCEDURE  (SOP) & SAFETY AND SECURITY OF THE CHILDREN  OR  SAFETY ADVISORY COMMITTEE, DISASTER MANAGEMENT | 1. SH KULDEEP KUMAR (I/C) 2. SH VS SHARMA 3. SMT RAJWANT KAUR 4. SH AMIT GULIA 5. SMT RITU |  |
| 8 | FURNITURE | 1. SH KULDEEP KUMAR (I/C) 2. SH SONU 3. SH PURKHARAM |  |
| 9 | SCHOOL BUILDING  CIVIL & ELECTRICAL MAINTENANCE COMMITTEE | 1. SH VS SHARMA (I/C) 2. SH VIVEK KAUSHIK 3. SH ASHOK KUMAR |  |
| 10 (a) | HOME EXAM | 1. SH KALYAN SINGH (I/C) 2. SH V S SHARMA 3. SH AMIT GULIA (PRY I/C) 4. SH TARUN KUMAR |  |
| (b) | CBSE(X/XII)And  External Examinations | 1. SH VS SHARMA(I/C) 2. SH SUNIL GULERIA |  |
| 11 | MEDICAL ROOM AND FIRST AID | 1. SH ASHOK KUMAR(I/C) 2. SMT RITU 3. MS LATA TIWARI |  |
| 12 | TIME TABLE & ARRANGEMENT OF CLASSES | 1. SH SUNIL GULERIA (I/C) 2. SH KULDIP KUMAR (ARRANGEMENT I/C) 3. SMT RITU 4. SH TARUN |  |
| 13 | CCA  COORDINATOR  AND CCA MATERIAL PURCHASE AND  IMPORTANT DAYS CELEBRATION COMMITTEE | 1. SH SHANKAR LAL MALI(I/C) 2. SH ASHWANI DHIMAN 3. SH KALYAN SINGH 4. SH PURKHARAM |  |
| 14 | CS-54 AND CS-11  FEES RECORD  (PAY BILL CHECKING) | 1. SH V S SHARMA(I/C) 2. SH. SUNIL GULERIA 3. SH ADESH KUMAR |  |
| 15 | STAFF QUARTERS  CIVIL & ELECTRICAL MAINTENANCE COMMITTEE | 1. SH VS SHARMA(I/C) 2. SH KALYAN SINGH 3. SH SONU |  |
| 16 | EDUCATIONAL TOUR & TRIP (PLANNING YEAR CALENDAR & PLAN OF ACTION) | 1. SH ASHWANI DHIMAN(I/C) 2. KM LATA TIWARI 3. SH ASHOK KUMAR |  |
| 17 | PHOTOGRAPHY AND RECORDINGS, PRESS RELEASE & BOUQUET PRESENTATIONS | 1. SH AMIT GULIA(I/C) 2. SH SHANKAR LAL MALI 3. SH KALYAN SINGH 4. SH PURKHARAM 5. SH ADESH KUMAR |  |
| 18 | CAREER GUIDANCE AND COUNSELING  (TO PLAN AND FIX THE DATES | 1. SH KULDEEP KUMAR(I/C) 2. SMT PUSHPALATA 3. SH V S SHARMA |  |
| 19 | PRIMARY EDUCATION –  (CORE COMMITTEES & THEIR HEADS)   ANANDVAR | 1. SH AMIT GULIA(I/C) 2. ALL PRTs |  |
| 20 | SPORTS COMMITTEE | 1. SH ASHOK KUMAR(I/C) 2. SH VIVEK KAUSHIK 3. SH TARUN SHARMA |  |
| 21 | SCOUT AND GUIDE CUBS AND BULBUL | 1. SH SONU KUMAR (I/C PRY) 2. SH ASHOK KUMAR (I/C SEC) 3. SMT RITU 4. ALL SCOUT & GUIDE TEACHERS |  |
| 22 | E. CLASS ROOM  CAL/TAL | 1. SMT PURNIMA VERMA(I/C) 2. SH ADESH KUMAR |  |
| 23 | LIBRARY ADVISORY COUNCIL | 1. SH ADESH KUMAR(I/C) 2. SH V S SHARMA 3. SH KULDEEP KUMAR 4. MS LATA TIWARI 5. TGT MATHS |  |
| 24 | MONTHLY REPORT & WEBSITE UPDATING | 1. SMT PURNIMA VERMA(I/C) 2. SH ADESH KUMAR 3. SUNIL GULERIA |  |
| 25 | VALUE EDUCATION  & INTEGRITY CLUB &  ECO CLUB | 1. SH KALYAN SINGH(I/C) 2. SH SHANKAR LAL MALI 3. MS LATA TIWARI |  |
| 26 | PRIMARY RESOURCE ROOM | 1. SH SURAJ KUMAR(I/C) 2. SHG AMIT GULIA |  |
| 27 | AEP – PLANNING & CONDUCTING A MINIMUM OF 6 SESSIONS IN EACH TERM | 1. SMT PUSHPALATA(I/C) 2. SH ASHWANI DHIMAN 3. MS LATA TIWARI |  |
| 28 | RESULT MODERATION | 1. SMT PUSHAP LATA(I/C) 2. SH KALYAN SINGH 3. SH PURKHA RAM |  |
| 29 | HYGIENE AND SANITATION AND  DRINKING WATER (CONSERVANCY & CLEANLINESS), WATER MANAGEMENT ,SECURITY GUARDS INCLUDING UPKEEP OF R.O./AQUA GUARDS/PUMP HOUSE/WATER COOLERS/GENERATOR ETC. | 1. SH VS SHARMA(I/C) 2. SMT INDERJEET KAUR 3. SH ASHOK KUMAR 4. SMT RITU |  |
| 30 | BEAUTIFICATION & GARDEN | 1. SMT PUSHPALATA (I/C) 2. SH SULTAN SINGH MEENA |  |
| 31 | STUDENTS COUNCIL COMMITTEE/Identity Card for Students | 1. SH ASHWANI 2. SH PURKHA RAM |  |
| 32 | EXHIBITIONS COMMITTEE - SCIENCE | 1. SH KULDEEP KUMAR (I/C) 2. SH V S SHARMA 3. SMT PUSHPALATA |  |
| 33 | EXHIBITIONS COMMITTEE – SOCIAL SCIENCE/Ek bharat Shresth Bharat | 1. SMT. RAJWANT KAUR(I/C) 2. SH ASHWANI KUMAR 3. SH PURKHA RAM 4. SH KALYAN SINGH 5. SH SHANKAR LAL MALI |  |
| 34 | RECEPTION & REFRESHMENT  COMMITTEE FOR ALL THE OCCASIONS | 1. MS LATA TIWARI (I/C) 2. SMT RAJWANT KAUR 3. SMT RITU |  |
| 35 | VIDYALAYA MAGAZINE AND  QUARTERLY NEWS LETTER FOR PRIMARY COMMITTEE | 1. SH SHANKAR LAL MALI(I/C) 2. SH ASHWANI KUMAR 3. SH PURKHA RAM 4. SH KALYAN SINGH 5. SH AMIT GULIA 6. MS LATA IWARI |  |
| 36 | R.T.I/PLANNING FOR COMPENSATION OF ACADEMIC LOSS PROG | 1. SH VIVEK KAUSHIK 2. SH V S SHARMA 3. SMT INDERJEET KAUR |  |
| 37 | COMPARATIVE STATEMENTS ,  TA/DA, MEDICAL, CEA & LTC BILLS SETTLEMENT COMMITTEE,PFMS | 1. SMT INDERJEET KAUR(I/C) 2. SH VIVEK KAUSHIK 3. SH KARTIK 4. ALL INCHARGES OF THEIR DEPTT. |  |
| 38 | राजभाषा कार्यान्वय समिति  RAJ BASHA COMMITTEE | 1. SH KARTIK (I/C) 2. SH PURKHA RAM 3. SH SHANKAR LAL MALI |  |
| 39 | INCOME TAX AND  FORM 16 | 1. SH ADESH KUMAR(I/C) 2. SH KULDEEP KUMAR 3. SH VIVEK KAUSHIK 4. SH SUNIL GULERIA |  |
| 40 | T.C PREPARATION COMMITTEE | 1. SMT INDERJEET KAUR(I/C)  2.SH KARTIK  3 . SH KHAJAN SINGH |  |
| 41 | PARENT TEACHER MEETING- MEETING TO BE CALLED IN AUGUST/ NOV & JAN | 1. SMT PUSHAP LATA (I/C) 2. SH AMIT GULIA |  |
| 42 | GRIEVANCE COMMITTEE ,SEXUAL HARASSMENT & GENDER SENSITIZATION COMMITTEE & POCSO | 1. SMT RAJWANT KAUR(I/C) 2. SH V S SHARMA 3. SMT RITU 4. SMY LATA TIWARI |  |
| 43 | STAFF ROOM DISPLAY | 1. SH SULTAN SINGH MEENA 2. MS LATA TIWARI |  |
| 44 | ALUMNI ASSOCIATION | 1. SMT PUSHPALATA (I/C) 2. SH ADESH KUMAR 3. SMT RAJWANT KAUR |  |
| 45 | OLYMPIADS | 1. SH KULDEEP KUMAR(I/C) 2. SMT PUSHPALATA 3. SH SUNIL GULERIA |  |
| 46 | SBSB | 1. SH ASHOK KUMAR 2. SH SURAJ KUMAR |  |
| 47 | STAFF CLUB | 1. SH SHANKAR LAL(I/C) 2. SH SONU 3. MS LATA 4. SH SURAJ KUMAR |  |
| 48 | TEACHER’S MORNING, LUNCH,DEPARTURE  TIME DUTY | 1. SH ASHOK KUMAR(I/C) 2. SH VS SHARMA |  |
| 49 | MORNING ASSEMBLY | 1. SH SURAJ KUMAR(I/C) 2. SH SHANKAR LAL MALI 3. SH ASHOK KUMAR |  |
| 50 | STAFF MEETING & RECORDING OF THE MINUTES & MONTHLY DO TO RO. | 1. SH KALYAN SINGH(I/C) 2. SH SHANKAR LAL MALI 3. SH ASHWANI KUMAR |  |
| 51 | CANTEEN OBSERVATION COMMITTEE | 1. SH SURAJ KUMAR(I/C) 2. SMT RAJWANT KAUR 3. SH TARUN KUMAR |  |
| 52 | ATTENDANCE/ LATE ARRIVALS RECORDING COMMITTEE. SUPERVISION & SIGNING OF STUDENT’S MONITOR DIARY | 1. SH ASHOK KUMAR(I/C) 2. SH ADESH KUMAR 3. SH SONU 4. SMT LATA TIWARI |  |
| 53 | EVENT MANAGEMENT AND VIDYALAYA MANAGEMENT COMMITTEE | 1. SH VIVEK KAUSHIK(I/C) 2. SH V S SHARMA 3. SH KULDEEP KUMAR |  |
| 54 | INVITATION,  PRIZE  PACKING,  CERTIFICATE WRITING   &  DISTRIBUTION  COMMITTEE | 1. SH PURKHA RAM(I/C) 2. SH SHANKAR LAL MALI 3. SH ASHWANI KUMAR 4. SH KALYAN SINGH 5. SH AMIT GULIA |  |
| 55 | PUSTAKOUPHAAR | 1. SH ADESH KUMAR(I/C) 2. SH AMIT GULIA 3. ALL CLASS TEACHERS |  |
| 56 | AWAKENED CITIZEN PROG | 1. SH ASHWANI DHIMAN 2. SH SHANKAR LAL MALI 3. SH SUNIL GULERIA |  |
| 57 | BACK TO BASICS | 1. SH V S SHARMA I/C) 2. SH AMIT GULIA |  |
| 58 | TARUNOTSAVA | 1. SH KALYAN SINGH(I/C) 2. SH KULDEEP KUMAR |  |
| 59 | BALA | 1. SH SULTAN SINGH MEENA(I/C) |  |
| 60 | JIGYASA | 1. SH KULDEEP KUMAR(I/C) 2. SMT PUSHPALATA |  |
| 61 | COMMITTEE FOR UNIFORM, NAME PLATES  I-CARD MONITOR AND COUNCIL MEMBER BADGES | 1. SH ASHOK KUMAR 2. SH SULTAN SINGH MEENA 3. SH SHANKAR LAL MALI |  |
| 62 | BOARDING  & LODGING | 1. SH ASHOK KUMAR(I/C) 2. SMT RITU. 3 SH SONU |  |
| 63 | PISA | 1. SH V S SHARMA(I/C) 2. MS PURNIMA VERMA 3. ALL PISA MENTOR |  |

**PRINCIPAL**

**KV DBN SHIKAR**